

DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY MATERIEL COMMAND
5001 EISENHOWER AVENUE, ALEXANDRIA, VA 22333-0001

AMC REGULATION
NO. 10-12
6 October 1997

Organization and Functions

MISSION AND MAJOR FUNCTIONS OF THE
USAMC INSTALLATIONS AND SERVICES ACTIVITY

Local supplementation of this regulation is prohibited.

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1. **Purpose.** This regulation sets forth the mission and major functions of the United States Army Materiel Command Installations and Services Activity (AMC I&SA).

2. **Mission.** a. The AMC I&SA is an integral part of the Headquarters, U.S. Army Materiel Command (HQ AMC) Deputy Chief of Staff for Engineering, Housing, Environment, and Installation Logistics (DCSEHE&IL). It was originally established as the technical support office of the headquarters and has since picked up oversight for policy, planning and programming in several functional areas as noted herein.

b. Provide technical staff supervision over AMC base operations (BASOPS) functions through technical oversight and evaluation of programs involving construction, operations, maintenance, and management of real property facilities; installation environmental compliance; and installation logistical support services as directed by HQ AMC; and provide technical assistance to AMC subordinate elements.

c. Conduct appropriate assistance and compliance reviews.

*This regulation supersedes AMC-R 10-12, 19 January 1993.

d. Provide command installation logistics policy and program support for HQ AMC.

e. Provide command policy for management of the natural resources program as the AMC functional proponent.

3. Major functions. The major functions of AMC I&SA are--

a. Facilities Engineering (FE). Provide technical guidance and assistance for all AMC Real Property Maintenance Activities (RPMA). Provide consulting engineering services to HQ AMC in all phases of installation FE/Directorate of Public Works (DPW)/BASEOPS by making evaluations and recommendations which impact construction, operations, maintenance and repair, and management. Provide technical assistance to all major subordinate commands (MSC), installations, and activities in assigned aspects of construction, FE/DPW/BASEOPS operations, maintenance and repair, and management programs. Provide this guidance and assistance through consulting engineering services; evaluation of facilities programs through the conduct of facilities engineering/energy programs reviews, child development center inspection, and fire protection reviews; technical review and approval of project development documents, designs, contracts, and work classification actions; and initiation of advanced technology applications. Also make recommendations for the conservation of funds, manpower, and energy. Manage technical services provided AMC installations by Corps of Engineers design/construction districts, support centers, and laboratories. Provide execution of the AMC energy conservation program, and assistance to MSCs/installations in utility privatization and Army standard FE data systems. Provide AMC RPMA technical data reports and real property inventory reports to Headquarters, Department of the Army (HQDA).

b. Environment. Provide technical staff supervision over environmental activities, integrated training area management, and program management of AMC's natural resources program. Provide engineering/scientific consulting services to HQ AMC and all MSCs and installations. Serve as major Army command (MACOM) program manager for AMC automated environmental management information systems. Perform environmental compliance assessment system reviews, natural resources program reviews, special assistance visits at AMC installations, and manage AMC's Installation Status Report, Part II - Environment (internal self-audit). Identify environmental problems at AMC facilities and take action to implement corrective measures. Perform contracting officer representative duties as manager of the

AMC environmental services contract. Also responsible for oversight/monitoring of the agricultural aspects of the pest management program for HQ AMC.

c. Installation Logistics. Provide total support for AMC, to include policy, planning, programing and technical guidance and assistance relative to the AMC programs for installation logistics. Serve as technical consultant and provide on-site technical assistance to AMC activities concerning equipment management; installation supply; transport and mobile equipment operations; authorization management; equipment redistribution; property accountability; and commercial activities, to include performance work statements. Provide staff management of troop issue subsistence activities and troop dining facilities. Serve as functional systems integrator and business process management representative for installation logistics systems. Assist installation logistics programs through the conduct of command equipment management program, command supply management program, equipment survey program, administrative transport management survey, and food service program management reviews.

4. Relationships. a. The HQ AMC DCSEHE&IL exercises operational control over AMC I&SA. The AMC I&SA reports directly to the HQ AMC DCSEHE&IL.

b. The Commander, AMC I&SA, will provide to AMC subordinate elements the technical assistance as enumerated in paragraph 3 and other specific technical assistance when requested, and to the extent possible within resource capability.

c. The Commander, AMC I&SA, is authorized direct technical communication with AMC subordinate elements. In addition, direct communication is authorized with Department of the Army and Department of Defense elements as approved by the DCSEHE&IL.

d. The Commander, Rock Island Arsenal, will provide administrative and logistical support to AMC I&SA.

The proponent of this regulation is the United States Army Materiel Command. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, HQ AMC, ATTN: AMCRM-O, 5001 Eisenhower Avenue, Alexandria, VA 22333-0001.

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